

## Notes from Citizens' Assembly Meeting

Held on 3<sup>rd</sup> September 2020  
Virtual Teams Meeting

### Meeting Notes

#### Present:

Nick Pennell, Healthwatch Plymouth and CHAIR	Ellie Devine Head of South West Clinical Senate
Sally Pearson SWCS Chair	Rachel Perry, South West Clinical Senate Project Officer
Fiona Baldwin Assistant Director Clinical Programmes / Networks	Lance Allen, Healthwatch BNSSG
Tricia Godfrey, Healthwatch BNSSG	Ann Harding, Healthwatch BaNES
Joanna Parker, BaNES Healthwatch	Jon McLeavy, Healthwatch Cornwall
Tessa Trappes-Lomax, Healthwatch Devon	Richard Austin, Healthwatch Gloucestershire
Paul Greensmith, Healthwatch Swindon	Kevin Dixon, Healthwatch Torbay
Peter Buttle, Healthwatch Wiltshire	
Jonathan Millar, SW Cancer Alliance	Trish Trim, South West Clinical Senate Administrator

#### Apologies:

George Soars, Healthwatch Gloucestershire	Nazma Ramruttun, Healthwatch Swindon
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		Action
1	Welcome	
	NPennell (Chair) welcomed meeting participants as per the list above.	
	<b>Clinical Senate Changes- Sally Pearson, Senate Chair</b>	
	SPearson [Sally] (SW Clinical Senate Chair) updated and outlined changes within the SW Clinical Senate workstreams and welcomed	

<p>Fiona Baldwin Assistant Director Clinical Programmes / Networks to the meeting. This included the NHSE/I Cells formation (and re-assigned staff to the Cells away from their substantive role) in response to the COVID-19 situation. Sally outlined the setting up of both the new SW Ethics Reference Group (SWERG) and Clinical Reference Group, the latter of which will fall under the Senate umbrella. Representatives from the CA will participate in SWERG meetings alongside CA Chair Nick Pennell.</p> <p>NPennell [Nick] thanked Sally for the update. KDixon [Kevin] raised a point of order that, in his experience, similarly to (Torbay)/ Devon CCG, the pandemic has had the effect of accelerating formerly 'theoretical only' plans partially due to the virtual aspect of meetings e.g. he has co-designed an Ethics Panel in his role there. Sally agreed it is very much a permissive environment currently but that also encompasses risks and commented that rapid follow up evaluation helps to mitigate that. Sally also outlined that the SW Clinical Senate Council will be including a co-opted representative from NHS Digital going forward.</p> <p>PButtle [Peter] observed that the Senate is a very robust and is emerging, if anything, stronger than it was going into the pandemic with a raised profile by involvement in the new groups.</p>	<p><b>SP/DH/ED/RP</b></p>
<p><b>July Senate Council Meeting</b></p>	
<p>The July Senate Council Meeting held 16<sup>th</sup> July discussed: <b><i>What lessons have been learnt across health &amp; social care services in the South West over the last three months as we have responded to the level 4 COVID 19 incident?</i></b></p> <p>The resulting recommendations have been very well received both within NHSE/I and also externally where it has been disseminated. Resources availability were prominent, highlighting the shortages in PPE particularly within the Health and Social Care sector and more support for the staff.</p> <p>It has become evident during the course of the pandemic that nationally, health inequalities exist across the board and that that needs to be addressed.</p> <p>How patients can safely access healthcare within the COVID-19 implementations was also reviewed.</p>	
<p><b>Gloucestershire ICS Clinical Review</b></p>	

<p><b>Anything discussed in this meeting in regard to clinical reviews is <u>confidential</u>.</b></p> <p>SW Clinical Review Panel re service changes in Gloucestershire was held 20<sup>th</sup> August (virtually via Teams). Sally fed back that there is still work to do on the proposal and currently the Senate CRP felt they didn't currently have sufficient detail to reassure the Assurance Team prior to the plans going out to Public Consultation.</p> <p>AHarding [Ann] and Nick participated in the Panel representing the patient/public point of view.</p> <p>Feedback from Ann flagged the clinical/technical nature of much of the documentation provided by Gloucestershire made it largely inaccessible and flagged that this and the need to provide clear and unambiguous information is key and that needs to be addressed before taking their plans to Public Consultation. JMcLeavy [Jon] observed that the Citizens' Assembly representative can be 'seen' as a 'policeman' rather than the critical friend that they are.</p>	
<p><b>Clinical Senate Work Programme Update, Ellie Devine [Ellie], Head of Senate</b></p>	
<p>Some aspects of this update (SW Ethics Group and Clinical Review Group) were outlined in Sally's introduction to this meeting.</p> <p>EDevine [Ellie] commented that she was very happy with how the virtual nature of the Gloucestershire ICS Clinical Review Panel (CRP) operated as it was an unknown going into it. A report was going to the Assurance Team today ( 3<sup>rd</sup> September). The next CRP is BNSSG, Stroke Service, most probably rolled out in November but that is fluid. UPDATE: This will now take place in early 2021.</p> <p>The next SW Clinical Senate Council Meeting will be held 26<sup>th</sup> November (Teams, virtual meeting) and the topic will be circulated as soon as it's decided.</p> <p>The possibility of holding a virtual SW Clinical Assembly conference before the end of 2020 is being explored. UPDATE: Now to be held virtually in March 2020.</p> <p>Ellie commented that the Citizens' Assembly [CA] (public/patient representation) part of the Clinical Senate in the SW is seen as a</p>	

<p>great asset and is seen as that when, for example, it was still under discussion where the Clinical Reference Group [CRE] and SW Ethics Reference Group [SWERG] would 'sit' with NHSE/I; within the senate business structure OR separate entities. Nick posited it would be a good topic to discuss at a CA meeting.</p> <p>Ellie and Rachel will continue to raise the CA profile.</p> <p>JParker [Joanna] asked for an update with regard to appointing a Vice-Chair for the CA. RPerry [Rachel] replied that with no interest from existing CA members in the role it will remain 'dormant' until general CA member vacancies are filled when a further recruitment campaign will take place. Nick will work with CA members specifically to support him and the meetings going forward.</p>	<p><b>ED/NP/RP</b></p>
<p><b>NHSE/I Cancer Alliances Jonathan Millar, SW Cancer Alliance</b></p>	
<p>Jonathan Millar, SW Cancer Alliance, presented to the CA. <a href="#">PCA Plan 19/20/21</a> Highlights include:</p> <ul style="list-style-type: none"> <li>• The effect from COVID on SW Peninsular, and adaptations</li> <li>• Specific pathways directed at differing cancers</li> <li>• Digital impact - advances due to no F2F diagnostic consultations e.g. GPs use of Smart phones' software to photograph skin lesions to send to the Specialist in Secondary Care</li> <li>• New Breast Pain Service to better direct relevant patients to the recommended pathway.</li> <li>• The sharing throughout the region of locally introduced plans that are effective e.g. RCCT " My Sunrise"</li> </ul> <p>Kevin flagged a piece of work being carried out in Torbay specifically of cancers in BAMES sector of population.</p> <p>Post COVID: the next stage is to work out what to retain in recovery.</p> <p>Jonathan would welcome as much feedback from Healthwatch Organisations through the CA forum.</p> <p><b>UPDATE:</b> Lisa Martin, Macmillan Patient &amp; Public Engagement Lead, Peninsula Cancer Alliance hopes to attend the next CA meeting.</p>	
<p><b>Patient Experience Library</b></p>	
<p>TTrappes-Lomax (Tessa) presented around the <a href="#">Patient Experience Library</a> as a resource.</p>	

<p>Joanna concurs, as a former Chair had always searched the Patient Experience Library (now free to access) by theme to bring to each CA meeting.          It was agreed that Tessa would undertake that task on behalf of Nick as the new Chair. Access to a free monthly update can be arranged by anyone.</p>	<p><b>TT-L</b></p>
<p><b>Future Council Meeting Topics</b></p>	
<p>Please send any suggestions for topics for future Clinical Senate Council meetings to Rachel.</p>	
<p><b>AOB</b>          Rachel outlined a change in frequency and duration of CA Meetings, to monthly, 10:00- 11:30 with every other meeting a CA Business/training event. October meeting will cover the role of the CA member in a clinical review.</p>	

**Next Citizens' Assembly 15<sup>th</sup> October 2020 10:00 – 11:30**

**CA Meetings 2020**

Thursday 19<sup>th</sup> November 10:30 – 11:30