

## Recruitment Pack: South West Clinical Senate Council

This recruitment pack includes advert, covering letter and application form. For further information about the South West Clinical Senate and to have a look at our body of work to date, please see our [website](#).

### General Advert:

The South West Clinical Senate provides free, fully independent, and impartial clinical advice on plans for service change that have significant implications for patients and the public. We provide this advice in response to requests from Commissioners and Providers of health and social care. We work with clinical experts from acute, community, and primary care, and including input from social care and patient representatives.

We are looking for senior health and social care leaders or clinicians with experience of working across boundaries at a national or regional level and who are actively involved in healthcare delivery to join the Clinical Senate Council. Our current vacancies are in the following areas: **social care, dentistry, community nursing, specialty medicine.**

The post is not remunerated. Senate Council members are responsible for the formulation and provision of our clinical advice. You will join a core multi-disciplinary steering group of around 49 clinicians from across health and social care and two Citizens' Assembly representatives. The council meets 4-6 times a year and oversees all senate business. Members are appointed for one year, extendable by mutual agreement up to three years.

Members are recruited upon their credibility and experience in their particular professions. They are not appointed to represent their organisations or their professional bodies, ensuring that impartiality remains the fundamental strength of the senate.

Your fixed time commitment is the attendance of a **minimum of 3 meetings per year**. These are currently being held virtually but are likely to revert to face-to-face meetings as we come out of the pandemic. Your further time commitment is flexible depending upon your involvement in specific expert panels for individual reviews.

Our [website](#) details the work we have been involved with. Some examples are:

- Colorectal Cancer National guidance
- Bristol, North Somerset, South Gloucestershire ICS Stroke Services Reconfiguration
- Future Test and Trace Strategy for the South West
- Capturing Beneficial Changes made during level 4 response to COVID
- Climate change
- The role of Community pharmacy

We also work closely with the other eleven senates and you may therefore have the opportunity to participate in advising on proposals outside the South West.

**We currently have five vacancies: social care x2, dentistry x1, community nursing x1, specialty medicine.** Our recruitment needs to broadly ensure that our membership is representative of the wider healthcare community within the South West.

If you would like further information, please contact Sally Pearson, Senate Chair ([sally.pearson6@nhs.net](mailto:sally.pearson6@nhs.net)) or Ajike Alli-Ameh, Head of South West Clinical Senate ([ajike.alliameh@nhs.net](mailto:ajike.alliameh@nhs.net)).

To apply for a position on the Clinical Senate Council, please complete the application form within this pack and send it to Trish Trim at [patricia.trim@nhs.net](mailto:patricia.trim@nhs.net)

Closing date: **Thursday 23 September 2021**

Interview date: TBC

## Covering letter

Dear Colleague,

### **Inviting applications to join the South West Clinical Senate Council**

The South West Clinical Senate is currently recruiting for the following vacancies on the Senate Council: **Social Care, Dentistry, Community Nursing, and Specialty Medicine**.

This is a valuable opportunity in clinical senior leadership, as the Senate Council helps to shape the design of clinical services to improve outcomes for patients in the South West region. As far as possible, Senate Council members will be chosen on a geographically and professionally distributed basis.

#### **The role**

The main responsibility of the Senate Council member is the formulation and provision of independent clinical advice to commissioners. The Clinical Senate is also taking on an increasing role as an independent clinical reviewer of large-scale service change, making the work of the Senate ever important.

- Senate Council members are expected to attend a **minimum of 3 meetings per year** and make time available to read pre-meeting papers and feedback on recommendations as output from meetings.
- From time to time, Senate Council members will be invited as clinical experts to join clinical review panels.
- **Appointments will be for one year, extendable by mutual agreement up to three years.**
- The post is not remunerated.
- South West Healthcare organisations have been very supportive of releasing clinicians to work for the Clinical Senate Council. However, if we can help by providing information to your organisation, please let us know.

For further information about the Clinical Senate and the role of the Senate Council, please refer to the Operating Principles of the South West Clinical Senate. The Operating Principles include the Terms of Reference for the Senate Council, and the role description for the Senate Council members and are available on request.

#### **Meetings**

Currently, the meetings are organised virtually from 10:00hrs – 13:00hrs. However, this may return to face-to-face, all-day meetings subject to pandemic regulations and /or NHSEI policy governing ways of working. See meeting dates for the rest of 2021/22 below:

- Thursday 16<sup>th</sup> September 2021
- Thursday 18<sup>th</sup> November 2021
- Thursday 17<sup>th</sup> March 2022 (Annual Conference)

**Please share with South West clinical colleagues who may be interested. The deadline for applications is Thursday 23 September 2021.**

Applications will be reviewed by the Clinical Senate Management Team as a 'Panel'. Applicants will be informed of the outcome within two weeks of the deadline. Appointments are made to achieve council membership that is multi-professional, geographically representative, and spans different organisation types, where members are expected to decouple institutional allegiances and obligations from their advisory role on the Senate.

If you have any questions, queries, or suggestions about membership and would like to speak to either Sally Pearson, Senate Chair ([sally.pearson6@nhs.net](mailto:sally.pearson6@nhs.net)) or Ajike Alli-Ameh, Head of South West Clinical Senate ([ajike.alliameh@nhs.net](mailto:ajike.alliameh@nhs.net)) then please do get in touch or have a look at our body of work to date on our website: <https://www.swsenate.nhs.uk/>

Thank you for your interest in joining the South West Clinical Senate Council!

Kind Regards

Ajike

Head of South West Clinical Senate (interim)

**Application Form**

**Application for membership of South West Clinical Senate Council**

Applications should be submitted to Trish Trim, Senate Administrator,  
[patricia.trim@nhs.net](mailto:patricia.trim@nhs.net)

**There is no remuneration available for these roles and prospective Council members should obtain the agreement of their line manager before applying.**

**Council members will be expected to attend up to six meetings per annum and make time available to read pre-meeting papers.**

Currently, meetings are organised virtually from 10:00hrs – 13:00hrs. However, this may return to **face-to-face all-day meetings**, subject to pandemic regulations and/or NHSEI policy governing ways of working.

**Appointments will be for one year, extendable by mutual agreement, up to three years.**

Prospective applicants are encouraged to contact Sally Pearson, Senate Chair ([sally.pearson6@nhs.net](mailto:sally.pearson6@nhs.net)) or Ajike Alli-Ameh, Head of South West Clinical Senate ([ajike.alliameh@nhs.net](mailto:ajike.alliameh@nhs.net)) for further information and discussion.

<b>Name</b>	
<b>Job title</b>	
<b>Email address</b>	
<b>Contact number</b>	
<b>Address</b>	
<b>Qualifications</b>	
<b>Employing organisation</b>	
<b>Please describe any leadership role(s) including dates held</b>	<i>National</i>
	<i>Regional</i>
	<i>Local</i>

<p><b>Please describe any first-hand experience of patient pathway development in the last 2 years including the setting and role</b></p>	
<p><b>Relevant experience, attributes, and reasons for applying.</b> (up to 200 words)</p>	

Date last updated	16/08/2021
Next Review	01/09/2022

Version	Date	Comment
V0.6	16/08/21	Comments impacted within the document
V1.0	17/08/21	Final Version