

## Recruitment Pack: Southwest Clinical Senate Council

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This recruitment pack includes an advert, a covering letter, application form and declaration forms. For further information about the Southwest Clinical Senate and to have a look at our body of work to date, please see our website.

### General Advert:

The Southwest Clinical Senate brings together a range of professionals to take an overview of health and healthcare within the region and provide a source of strategic, independent advice and leadership on how services should be designed to provide the best overall care and outcomes for patients.

We provide this advice in response to requests from Commissioners and Providers of health and social care. We work with clinical experts from acute, community, and primary care, including input from social care and patient representatives.

We are looking for senior health and social care leaders or clinicians with experience in working across boundaries at a national or regional level, and who are actively involved in healthcare delivery to join the Clinical Senate Council.

Our current vacancies are in the following areas/ roles/ services: **Surgery (x2), Women's Health, Social care(x2), and Diagnostic Services (including radiology).**

The post is not remunerated. Senate Council members are responsible for the formulation and provision of our clinical advice. You will join a core multi-disciplinary steering group of around 48 clinicians from across health and social care and two Citizens' Assembly representatives. The council meets 4-6 times a year and oversees all senate business. Members are appointed for one year, extendable by mutual agreement up to three years. Members are recruited upon their credibility and experience in their professions. They are not appointed to represent their organisations or their professional bodies, ensuring that impartiality remains the fundamental strength of the senate.

Your fixed time commitment is the attendance of a **minimum of 3 meetings**

**per year**. These are currently being held virtually but are likely to revert to face-to-face meetings as we come out of the pandemic. Your further time commitment is flexible depending upon your involvement in specific expert panels for individual reviews.

Our website details the work we have been involved with. Some examples are: -

- Colorectal Cancer National Guidance
- Bristol, North Somerset, South Gloucestershire ICS Stroke Services Reconfiguration
- [Climate change](#)
- [Handover delays and harm](#)
- [Maximising resources for CYP Community & Inpatient Eating Disorder Services](#)

We also work closely with the other eight clinical senates, and you may therefore have an opportunity to participate in advising on proposals outside the Southwest.

**We currently have 6 vacancies on the Senate Council. These are Surgery (x2), Women's Health, Social care (x2), and Diagnostic Services (including radiology)..**

Our recruitment needs to broadly ensure that our membership is representative of the wider healthcare community within the Southwest.

If you would like further information, please contact Sally Pearson, Senate Chair [sally.pearson6@nhs.net](mailto:sally.pearson6@nhs.net) or Ajike Alli-Ameh, Head of South West Clinical Senate [ajike.alliameh@nhs.net](mailto:ajike.alliameh@nhs.net).

To apply for a position on the Clinical Senate Council, please complete the application form within this pack and send it to Trish Trim at [patricia.trim@nhs.net](mailto:patricia.trim@nhs.net)

Closing date: **Friday 31 March 2023**

Dear Colleague,

### **Inviting applications to join the Southwest Clinical Senate Council**

The Southwest Clinical Senate is currently recruiting for the following vacancies on the Senate Council: **Medicine, Surgery (x2), Women's Health, Social care (x2), and Diagnostic Services (including radiology).**

This is a valuable opportunity in clinical senior leadership, as the Senate Council helps to shape the design of clinical services to improve outcomes for patients in the Southwest region. As far as possible, Senate Council members will be chosen on a geographically and professionally distributed basis.

#### **The role**

The main responsibility of the Senate Council member is the formulation and provision of independent clinical advice to commissioners. The Clinical Senate is also taking on an increasing role as an independent clinical reviewer of large-scale service change, making the work of the Senate ever important.

Senate Council members are expected to attend a minimum of 3 meetings per year and make time available to read pre-meeting papers and feedback on recommendations as output from meetings.

From time to time, Senate Council members will be invited as clinical experts to join clinical review panels.

Appointments will be for one year, extendable by mutual agreement for up to three years.

The post is not remunerated.

Southwest healthcare organisations have been very supportive of releasing clinicians to work for the Clinical Senate Council. However, if we can help by providing information to your organisation, please let us know.

For further information about the Clinical Senate and the role of the Senate Council, please refer to the Operating Principles of the Southwest Clinical Senate. The Operating Principles include the Terms of Reference for the Senate Council, and the role description for the Senate Council members and are available upon request.

#### **Meetings**

Currently, the meetings are organised virtually from 10:00hrs – 13:00hrs. However, with the easing of government restrictions, this may return to face-to-face, all-day meetings subject to NHS England policy governing ways of working. See meeting dates for 2023 below:

- Thursday 20 April 2023 (half day - virtual)
- Thursday 29 June 2023 (full day, in-person)
- Thursday 21 September (full day, in-person, conference)
- Thursday 23 November 2023 (half day -virtual)

Please share with Southwest clinical colleagues who may be interested. **The deadline for applications is Friday 31 March 2023.**

Applications will be reviewed by the Clinical Senate Management Team as a 'Panel'.

Applicants will be informed of the outcome within two weeks of the deadline. Appointments are made to achieve council membership that is multi-professional, geographically representative, and spans different organisation types, where members are expected to decouple institutional allegiances and obligations from their advisory role on the Senate.

If you have any questions, queries, or suggestions about membership and would like to speak to either Sally Pearson, Senate Chair [sally.pearson6@nhs.net](mailto:sally.pearson6@nhs.net) or Ajike Alli-Ameh, Head of South West Clinical Senate [ajike.alliameh@nhs.net](mailto:ajike.alliameh@nhs.net) then please do get in touch or have a look at our body of work to date on our website: <https://www.swsenate.nhs.uk/>

Thank you for your interest in joining the Southwest Clinical Senate Council!

Kind Regards

Ajike Alli-Ameh

Head of Southwest Clinical Senate

**Application for membership in Southwest Clinical Senate Council**

Completed application form and declaration statements should be submitted to Trish Trim, Senate Administrator at [patricia.trim@nhs.net](mailto:patricia.trim@nhs.net)

There is no remuneration available for these roles and prospective Council members should obtain the agreement of their line manager before applying.

Council members will be expected to attend up to six meetings per annum and make time available to read pre-meeting papers.

Currently, meetings are organised virtually from 10:00hrs – 13:00hrs. However, this may return to face-to-face all-day meetings, subject to NHS England policy governing ways of working.

Appointments will be for one year, extendable by mutual agreement, up to three years.

Prospective applicants are encouraged to contact Sally Pearson, Senate Chair [sally.pearson6@nhs.net](mailto:sally.pearson6@nhs.net) or Ajike Alli-Ameh, Head of South West Clinical Senate [ajike.alliameh@nhs.net](mailto:ajike.alliameh@nhs.net) for further information and discussion.

Please complete each section of this application form.

<b>Name</b>	
<b>Job title</b>	
<b>Email address</b>	
<b>Contact number</b>	
<b>Address</b>	
<b>Qualifications</b>	
<b>Employing organisation</b>	
<b>Professional Registration Number</b>	

<p><b>Please specify the vacancy(role) in this campaign that you want your application to be considered</b></p>	
<p><b>Please describe any leadership role(s) including dates held.</b></p>	<p>At a national level:</p>
	<p>At a regional level:</p>
	<p>At a local level:</p>
<p><b>Please describe any first-hand experience of patient pathway development in the last 2 years including the setting and role</b></p>	
<p><b>Relevant experience, attributes, and reasons for applying. (Up to 200 words)</b></p>	



Applicant's declaration statement

I (enter name) \_\_\_\_\_ confirm that I am not subject to any regulatory or disciplinary actions.

Applicant's name:

Applicant's signature

Date:

Line Manager's declaration of support

(Please ask your line manager to complete this declaration of support)

I am (enter the applicant's full name) \_\_\_\_\_ line manager/ supervisor and I support their application to join the Southwest Clinical Senate. Please do not hesitate to contact me if you need further information.

Name:

Email address:

Contact telephone number:

Date:

Version control

Date last updated	02/03/2023
Next Review	02/06/2023